**ePortfolio Assignment #1- Getting Started**

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**Goals**:

1. Select an eportfollio platform
2. Build the initial site structure
3. Develop text for welcome and about me

**Timeline**: This assignment should be assigned during the first 4 weeks of the semester.

Handouts: “Top Ten Reasons for Using an ePortfolio”; “Envisioning your Portfolio” (Optional)

**Notes and Considerations for the Instructor**:

* Handout ”Top 10 Reasons for Using an ePortfolio” for students to review before beginning their eportfolio.
* Students can be given time in class or out of class to review and select a platform; you could introduce each of the sites in class, or you could have the students discuss their experiences looking at the sites and selecting platforms. Getting students started on the sites is one of the biggest hurdles.
* Considering having the students rely on each other to work through issues; consider assigning or forming cohorts for students towork on portfolio activities.
* The writing assignment for the Welcome/About Me text can be given in class or outside.
* Consider using the “Envisioning your Portfolio” worksheet along with this assignment.
* The Welcome and About me may start as paragraph formatted text, but students may want to play with the layout on the welcome page. Consider reviewing sample About Me/Welcome pages from Salt

**Grading**: You can give separate points for completing each step in this assignment, points for completing the whole assignment and/or points for the quality of the assignment.

**Student Instructions**

Your eportfolio will be space where you can track your academic journey at Montgomery College and beyond (see handout, “Top Ten Reasons for using an ePortfolio”). You will develop your initial portfolio as a part of this course. The following assignments are designed to help you get your portfolio started. Keep in mind that your portfolio will have many audiences, including your instructor and other students in this course. As you start your portfolio, you need to answer the question: How do you want other people see you?

**Part one- Getting Started**

1. Select an eportfolio platform and set up your initial portfolio site using a template of your choice. Use the instructions for setting up a site available at: http://mcstudenteportfolioresources.weebly.com/ and for the specific sites.

**Part Two- Establishing your Vision**

1. Write your Welcome and About Me Text
   1. The welcome text should welcome people to your site, set up the purpose for your portfolio and introduce yourself to your audience. This section will generally be 1 -3 paragraphs. Consider the following questions:
      1. Who is my audience for this portfolio?
      2. What do I want them to know about me?
      3. What is the best way to share that information?
      4. What can I include in my statement and on my page to create a positive first impression?
2. Post your Welcome and About me text on the Home page of your eportfolio. Then personalize the page:
   1. Add images, quotes or other personal touches
   2. Consider personalizing the font, colors and layout on the page.
3. Publish your site according to the platform instructions.
4. Get Feedback
   1. Ask one or two students in your class to review your page and give you feedback
   2. Review at least 2 other students ‘ portfolios and give them feedback.

**Part Three**:

1. Submit the URL (web address) for your live portfolio via the Portfolio Set Up assignment in the class blackboard site.

**Grading Criteria**

This Portfolio Set Up assignment is worth **25 points.** This assignment will be graded on the **quality of the About Me/Welcome text** (10 points**), the personalization of the page** (5 points**), participation in peer feedback** (5 points) and **timelines of submission** (5 points).

**Due Date:**

Please submit your URL via the blackboard site, by **Thursday, September 24, 2015, midnight**.